



State of Vermont

Department of Mental Health
280 State Drive, NOB 2 North
Waterbury, VT 05671-2010
<http://mentalhealth.vermont.gov/>

Agency of Human Services

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Kelsey Stavseth
Executive Director
Northeast Kingdom Human Services

VIA EMAIL ONLY

April 3, 2023

Dear Mr. Stavseth:

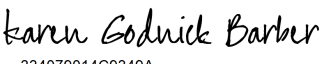
The Department of Mental Health (DMH) has reviewed your Certificate of Approval Application. Based on this preliminary review, we believe that additional information or clarification will be needed for us to proceed in rendering a final determination. The additional information we need is outlined below:

- We understand depreciation needs to be reflected in the spreadsheets, but because DMH will be fully paying for the building, we want to know how you will account for the building and depreciation on your books so that it is not part of the ongoing cost of the program.
- What are all the revenue sources you are contemplating for this project?
- Why are you not expecting revenue until 1/30/2025? Are you not planning on starting operation of this until then?
- Why does the amount in the COA spreadsheet not match what is in your project proposal?

We will look forward to receiving this information, reviewing it, and determining if we have adequate information to rule the application complete. Once we determine that your application is complete, the COA procedures call for us to post the complete application on the web, formally review the application, and issue a decision within sixty (60) calendar days. DMH will attempt to expedite these processes where possible.

Please feel free to contact me with any questions or concerns.

Best,

DocuSigned by:

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Karen Godnick Barber
General Counsel
Department of Mental Health

CC: Alison Krompf, DMH Deputy Commissioner
Shannon Thompson, DMH Finance Director
Samantha Sweet, DMH Director of Mental Health

