

MEETING MINUTES

Act 264 Advisory Board/Children's SPSC Joint Meeting

April 22, 2022

FINAL

Act 264 Advisory Board Meeting (9:30 – 11:15)		
Members present: Alice Maynard, Matt Wolf, Cinn Smith, Doug Norford		
Guests: Steve DeVoe – DMH, Joanne Crawford – DMH, Dr. Phil LaPlante, Katie Smith – DMH, Laurie Mulhern, Sarah Wallace-Brodeur, Sandi Yandow – VFFCMH, Ward Nial		
Agenda Items	Discussion Points	Decisions/Actions
LIT Survey Questions	The group looked at the 2018 Local Interagency Team (LIT) Survey questions and reworked them for the 2022 LIT Survey. They were able to finalize the questions and would like to send the survey out as soon as possible. Steve will create a letter to go out with the survey and send out to the group via email to review.	Steve will send the survey letter to the group to review.
Act 264 Board Recruitment materials update	Laurie sent the group a draft of the Act 264 Advisory Board flyer that she created. She asked that the group take a look at it and provide feedback. The Governor's office is setting a more systematic approach to hiring for boards and commission, but this group can still do its own recruiting. Matt offered to meet individually with someone who is hoping to join the Act 264 Advisory Board and answer any questions he may have.	Steve will look up the Act 264 Advisory Board guidelines document to make sure it is available to the group, new applicants and the public.
Joint Act 264 Advisory Board and State Program Standing Committee Meeting (11:15 – 12:30)		
Members present: Alice Maynard, Matt Wolf, Cinn Smith, Laurie Mulhern, Doug Norford		
Guests: Steve DeVoe – DMH, Joanne Crawford – DMH, Dr. Phil LaPlante, Katie Smith – DMH, Sarah Wallace-Brodeur, Sandi Yandow – VFFCMH, Cheryle Wilcox – DMH		
Agenda Items	Discussion Points	Decisions/Actions
IFS Update: Cheryle Wilcox	DMH position movements <ul style="list-style-type: none"> ○ Nicole DiStasio to Interim Policy Advisor ○ Eva Dayon to Interim Assistant Director of Quality ○ Limitations on number of interim positions, only Christina Thompson's position will be posted for now. DAIL is fully staffed	https://vtdigger.org/2022/04/18/after-major-budget-shortfall-projection-uvh-health-network-suspends-adolescent-mental-health-unit-project/

	<p>Early Childhood Systems Analysis</p> <ul style="list-style-type: none"> ○ Analysis for areas of improvement for systems of early childhood ○ Building Bright Futures (Cheryle will send link) ○ Survey going around (Cheryle will send link) <p>Facilities improvement grant, 4 Million for Peer Agencies and DAs</p> <p>Emergency Case Manager Grant</p> <ul style="list-style-type: none"> ○ Group activities, supports, coffee hours, housing support, etc. <p>University of Vermont Medical Center and Central Vermont Medical Center are not continuing with projects for psychiatric beds/renovation.</p> <ul style="list-style-type: none"> ○ DAs will be investing in mobile response ○ Creative planning to provide more options for children ○ More info hopefully by the fall <p>A Request for Proposals (RFP) was sent out seeking entities to provide proposals for two scopes of work. A non-profit can bid on one or both scopes of work.</p> <ol style="list-style-type: none"> 1. Provide parental peer supports to family members of children and youth who meet criteria for Severe Emotional Disturbance (SED). 2. Create an analysis of peer support services occurring in Vermont. <p>Alice is on the scoring team to review submissions. Cheryle can't share details until there is a contract but can provide a high-level overview in May.</p> <p>Alice asked if State Interagency Team (SIT) is going to want to add questions to the LIT Survey. Cheryle can send the survey to SIT. There is a SIT meeting next week, so Cheryle will put it on the agenda. She will send any questions they have to Steve to put on the survey.</p> <p>Alice asked about the deadline for the group to get their recommendation for the 2023 System of Care (SOC) report. Cheryle needs them by the second week in December, so the group will need to finalize them at their November meeting.</p>	<p>Cheryle will send the LIT Survey to SIT to see if they have questions. If they do, she will send the questions to Steve. Steve will include the questions on the survey.</p>
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Review March meeting minutes	Cinn made a motion to accept the minutes as amended. Matt seconded the motion.	Motion passed. No quorum present, therefore minutes will be reviewed and vote upon via email before May 2022 meeting
Follow up on the System of Care (SOC) Recommendations 1a and 1b	Alice updated the group on items from last month's meeting. She will meet with Cheryle to come up with a process to follow up on Recommendation 1a of the SOC. She will also be discussing Recommendation 1b with Cheryle.	
Abenaki Outreach to Title VI Director of Indian Education at FWSU regarding CSP's	Matt provided feedback on his outreach to the Indian Education Director for Franklin Northwestern Supervisory Union. Group discussed the harm caused by classism and economic prejudice.	
Agenda Planning	The group needs to come up with their list of Commissioners and Secretaries that they will be inviting to the joint meeting. At a future meeting, they will come up with the questions for those meetings. Maybe there should be a standing invitation to other groups to provide feedback on the interagency of care in their region. It would be valuable to hear about the strengths, barriers, and their wishes for their region. Once the group develops a list of whom they would like to invite, the Department of Mental Health (DMH) will reach out to them. If a commissioner or secretary cannot attend a meeting, representatives from this group will go to the Commissioner or Secretary to meet.	https://www.med.uvm.edu/com/professionalism Committee members to draft invite list of State of Vermont Commissioners and Secretaries
BREAK (12:15 – 12:30)		
State Program Standing Committee (12:30 – 1:00)		
Members present: Cinn Smith, Laurie Mulhern		
Guests: Steve DeVoe – DMH, Joanne Crawford – DMH, Katie Smith – DMH, Dr. Phil LaPlante		
Agenda Items	Discussion Points	Decisions/Actions
Recruitment	Discussed the recruitment of members for this committee. Laurie is working on a recruitment flyer.	Laurie to share working draft of recruitment flyer
Aggregate grievance and appeals data	This will be tabled until the next meeting.	Steve will aggregate Grievance and Appeals data for the May 2022 meeting
NKHS Review	Cinn asked to get the review materials as soon as possible. Will come up questions form the materials. The Site Review, at least, will be available for the July, maybe the June meeting.	

	If the group would like to look into committee members maybe going to site reviews, Steve will look into it.	
SPSC Recommendation to the Commission	Cinn asked to get the materials from the NKHS review as soon as possible so the group can review them and form questions. The Site Review materials will be available for the July or maybe June meeting. If the group is interested, Steve could look into them starting to attend the site reviews.	
Other Business	Steve will look into the possibility of the members being compensated for each meeting attended.	Steve will follow up regarding whether Act 264 and the Children's State Program Standing Committee to figure out whether these are technically 2 committee meetings and therefore should be compensated with per diem for each meeting.
Adjournment	The meeting ended at 12:55.	