

## MEETING MINUTES

### ACT 264 Advisory Board/Children’s SPSC Joint Meeting

via Microsoft Teams

July 24, 2020

**MINUTES SUBMITTED BY:** Joanne Crawford

<u>Agenda Items</u>	<u>Discussion Points</u>	<u>Decisions/Actions</u>
<b>Joint ACT 264 Advisory Board &amp; State Program Standing Committee Meeting (10:00-11:15)</b>		
<b>Attending: Matt Wolf, Cindy Tabor, Kris Holsman-Francoeur, Alice Maynard, Ward Nial, Ron Bos-Lun, Cinn Smith</b>		
<b>Guests: Christina Thompson (DMH), Joanne Crawford (DMH), Cheryle Wilcox (DMH), Sandy Yandow (VT Federation of Families)</b>		
Updates from Cheryle Wilcox – Interagency Director and Policy Director	<p>The Public Consulting Group is still working on focus groups for the Residential Analysis. A group made up of representatives of multiple departments is meeting with Public Consulting on a regular basis. A report will be made available to the public at the end of September.</p> <p>Cheryle let the group know that her role now is both Interagency Director and Interim Policy Director for as long as there is a hiring freeze.</p> <p>Vermont received a grant from FEMA and has used some of the funds to create a COVID-19 support website which will be finalized next week. Cheryle will send the group a link to the website. The DMH public service announcements (PSA) will be put on the website.</p> <p>The Mental Health Integration Council starts work on the 10-Year Plan on October 1. They will meet every other month. Meetings will be held virtually for now. Cheryle will be provide additional information about these meetings soon. VDH Commissioner Dr. Mark Levine and DMH Commissioner Sarah Squirrel will be the Chairs.</p> <p>Cheryle asked the group if there are any issues families are facing that the department might not be addressing. There was a concern about children having to spend so much time at home throughout the school year.</p> <p>Auburn Watersong is working on a resiliency packet. There will be a meeting on August 4th to discuss the need to put out more resiliency messaging.</p> <p>There is a Building Bright Futures State Advisory Council meeting on Monday, July 27th. There will be discussions about economic stability, childcare, mental health, etc.</p>	Cheryle will send the group a link to the new VT COVID-19 Support website.
VT Masks on Campaign	Policy Team/ Public Relations asked Christina to present the VT Masks on Campaign to the group. The campaign is being put on by the Vermont Department of Health (VDH). Christina shared a page from the website with examples of the campaign. She asked if members of the group would take part in the campaign by either taking a photo wearing a mask and stating why you wear a mask or why you can’t wear a mask and it is important that others do. Contact Christina if you would like more information.	

Agenda Items	Discussion Points	Decisions/Actions
Designation Restart	The DMH Quality Team got the go ahead from Commissioner Squirrell to start up the Designation processes again. DMH will be offering a lot of flexibility because designated agencies (DAs) are still struggling with COVID-19 related challenges. In September, the State Program Standing Committee will be reviewing CSAC's designation documents and then they will be invited to October meeting. Chart reviews will be done virtually for now.	
Review Minutes	Alice moved to accept the June Act 264/SPSC meeting minutes. Ron seconded the motion. Four members approved and one member abstained. Minutes approved.	
LIT Survey	Christina will review LIT Survey results and let Act 264 Advisory Board members know who needs to be followed up with to complete the survey.	By late August, Christina to let Board members know of LIT Reps who still need to complete the survey. Board members to follow up with LIT Reps.
Public Comment	No public comment.	
	Meeting adjourned at 11:17.	
<b>State Program Standing Committee (SPSC) Meeting (11:17-11:40 pm)</b>		
<b>Attending: Ward Nial, Cinn Smith, Cindy Tabor, Ron Bos-Lun Guests: Christina Thompson (DMH), Joanne Crawford (DMH)</b>		
Review of Grievance and Appeals Aggregate Data	The group reviewed and discussed the presented grievance and appeal data for FY 2020. There is some concern that this is not a true reflection of all grievances and appeals because there are so few grievances and appeals reported. Christina will pull the past data so the group can compare. The group would like to see a change that encourages reporting of more information.	Christina will pull past data and provide to the group.
Discussion of SPSC Responsibilities	The group discussed the need to use more of the joint meeting time in order to fulfill their directives. There was a discussion of separating from the Act 264 Advisory Board.	
SPSC Recruitment	Currently there are only six members of the Children's SPSC. Cindy proposed a letter be drafted to be sent to Local Program Standing Committees and ask if any of those members are interested in applying to join the SPSC. Also, maybe a letter to the DAs asking for parent participation. Christina sent out the current recruitment flyer to the group. Cindy will create the letter and Christina will provide the contact names.	
Adjournment	Meeting adjourned at 12:13.	