

Vermont Psychiatric Care Hospital Policy and Procedure

Identification of Hospitalized Individuals

Effective: 4/9/2014	Revised: September 2023	Due to Review: September 2025
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POLICY

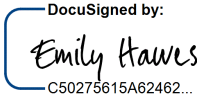
Accurate identification of hospitalized individuals is essential for the safe provision of care. Vermont Psychiatric Care Hospital (VPCH) recognizes that individuals experiencing acute psychiatric illness may be a risk for misidentification and that a reliable identification procedure is necessary to prevent errors.

PROCEDURE

VPCH personnel will use at least two forms of identification when providing care, treatment, and services to individuals hospitalized, to reliably identify the individual as the person for whom the service or treatment is indicated.

Acceptable Identifiers include:

- Assigned identification number
- Date of birth
- Identity confirmation by another staff member
- Picture of the hospitalized person
- Self-identification
- Telephone number

Approved by	Signature	Date
Emily Hawes Commissioner Vermont Department of Mental Health	 <p>DocuSigned by: Emily Hawes C50275615A62462...</p>	9/27/2023