

Vermont Psychiatric Care Hospital Policy and Procedure		
Hospitalized Individual's Profiles		
Effective: September 2014	Revised: September 2024	Due for Review: September 2026

POLICY

All medication ordered for a hospitalized individual will be recorded into Vermont Psychiatric Care Hospital (VPCH) electronic records.

PROCEDURE

All medication ordered for a hospitalized individual will be entered into VPCH computer medication system.

Each profile will include the following individual specific information:

- Name
- Account Number
- Room location
- Admitting physician
- Primary diagnosis
- Date of Birth
- Sex
- Height
- Weight
- Body surface area (if required)
- Drug and food allergies
- Pertinent Laboratory results


Updated information regarding each of the above can be entered into their medication profile. Critical Drug Interactions will be addressed immediately. Medication orders will not be verified/ approved until investigated and discussed with Licensed Independent Practitioner.

Each drug entered into the drug profile should include the following:

- Drug name
- Strength
- Frequency of use
- Route of administration
- Start and stop dates
- Special instructions
- Indications, if required

References

Joint Commission M.M. 01.01.01

Approved by	Signature	Date
Emily Hawes, Commissioner, Vermont Department of Mental Health	 <p>DocuSigned by: <i>Emily Hawes</i> C50275615A62462...</p>	9/26/2024