

Vermont Psychiatric Care Hospital Policy and Procedure		
Automated Dispensing Machine Override List		
Effective: September 2014	Revised: September 2024	Due for Review: September 2026

POLICY

This policy will define appropriate overrides as those acceptable for a system downtime and emergent situations for selected medications approved as being able to override by the Pharmacy and Therapeutics Committee.

Best pharmaceutical practices and Joint Commission Medication Management Standard 05.01.01, the Institute of Safe Medical Practices (ISMP), require all medication orders to be reviewed for appropriateness by a pharmacist unless a licensed practitioner controls the ordering, preparation, and administration of the medications; or in urgent situations when the resulting delay would harm the hospitalized individual, including situations in which the hospitalized individual experiences a sudden change in clinical status.

Non-conformance with policy and procedure increases the risk to hospitalized individual safety as medication is administered without a medication order that has been reviewed by a pharmacist.

PROCEDURE

The list of medications in Appendix A are those deemed approved for override by various override groups and may be removed from the ADM prior to being added to the “profile” by the pharmacist. The list involves interdisciplinary input from Nursing, Pharmacy, and approval by the Pharmacy and Therapeutics Committee (P&T). Recommendations for changes to the list may be made at any time, for which consideration will be made at P&T meetings and the list will be reviewed annually.

The ADM override function should not be used to access first dose medications prior to pharmacist review in routine situations. Vermont Psychiatric Care Hospital pharmacy services provides 24/7 order entry; therefore, any such override of a routine medication shall be outside of the policy provisions. The Override Report is printed daily and will be reviewed by a VPCH pharmacist during normal business hours. Overrides deemed inappropriate will be documented at this time and the analysis form will be forwarded daily to the VPCH Director of Nursing for further review and follow-up.

Accessing a Medication via Override Function:

System users may access override medications for a hospitalized individual by selecting the Override button at the Med Station, provided the user is in an Override Group which has privileges to override the medication.

- **The override function should only be used in urgent situations when the resulting delay would harm the hospitalized individual, including situations in which the hospitalized individual experiences a sudden change in clinical status.**

If the override is not consistent with these parameters, the nurse should cancel the transaction and contact pharmacy: extension _3101___ during Pharmacy hours or the appropriate after-hours pharmacy service during Remote Pharmacy order entry coverage hours.

NOTE: for medications removed by the override function, a second nurse should verify the order and the medication removed.

Medications removed without a pharmacist's review (i.e., accessed via override) REQUIRE review for appropriateness by the nurse accessing it by override, prior to administration, to include:

- a) Drug, dose, frequency, and route of administration, dosage form
- b) Therapeutic duplication
- c) Real or potential allergies or sensitivities
- d) Real or potential interactions between the prescription and other medications, food, and laboratory values

Override Groups:

Members of an Override Group for whom their general ADM medication access is limited by scope of practice will only be able to override those items from the Med station for which they have the privilege.

Override groups include, "Basic" (all nurses), and "Nursing Supervisors"

The medications each group is allowed to obtain by override will be per the tenants of this policy, consideration of hospitalized individual population served by nurses involved and will be limited to any restrictions of members' scope of practice.

While the pharmacy provides 24/7 order entry services, the pharmacy does not have pharmacy personnel in-house 24/7. The Nursing Supervisor will therefore have access to all medications/items included in all override categories and will act upon the pharmacy's behalf to ensure that the medication being obtained by override does not possess a contraindication for the hospitalized individual for whom it is intended, particularly a drug allergy, drug-drug interaction, or drug-disease interaction. Since few oral meds are useful and therefore given in an emergency, only Nursing Supervisors have override privileges for all oral medications.

Override Report Review by Pharmacy:

Override reports will be generated daily for review by a pharmacist for appropriateness and adherence to policy. These reports will capture override information for a 24-hour period.

If a match can be made between a drug withdrawn via override with the orders subsequently entered and adhere to policy for acceptable overrides, the override event will be considered closed (i.e., an override that adheres to policy).


If the drug withdrawn via override cannot be matched to any subsequent order, the Director of Nursing will be notified and provided all relevant information (including the name of the medication and dose withdrawn, the original user, the witness, and the date and time of the withdrawal) and the director will be responsible for reviewing the hospitalized individual's Medication Administration Record to determine and document if a medication was given in error and will submit a Medication Event Report, if applicable.

Attachments

Appendix A: Override List Approved by Pharmacy and Therapeutic Committee (2024)

References

Joint Commission MM 02.01.01, MM01.01.0

Approved by	Signature	Date
Emily Hawes, Commissioner, Vermont Department of Mental Health	 <p>DocuSigned by: Emily Hawes C50275615A62462...</p>	9/25/2024

Appendix A

Override List Approved by Pharmacy and Therapeutic Committee – 2024

Item Description	Override
acetaminophen tablet, liquid	yes
acyclovir 200 mg capsule	yes
Albuterol inhaler	yes
allopurinol 100 mg tablet	
alum/mag/sim 2400/2400/240mg/30mL susp	
amantadine 100 mg capsule	
amitriptyline tablet	yes
Amoxicillin	yes
amLODIPine tablet	
ARIPiprazole	yes
ascorbic acid 500 mg tablet	
aspirin tablet	yes
atenolol tablet	
Atorvastatin	
azithromycin 250 mg tablet	yes
benzonatate 100 mg capsule	
benztropine	yes
bisacodyl 5 mg tablet	
bismuth subsalic 262 mg/15 mL susp. u/d	
buprenorphine/naloxone SL film	yes
Buprenorphine SL film	yes
busPIRone tablet	yes
buPROPion tablet	yes
calcium carbonate 500 mg chewable tablet	
carBAMazepine tablet	yes
Celecoxib (NF)	yes
cephalexin 250 mg capsule	yes
chlorproMAZINE	yes
ciprofloxacin 250 mg tablet	yes
citalopram tablet	yes
clindamycin 150 mg capsule	yes
clonazePAM tablet	Yes
cloNIDine tablet	yes
clopidogrel 75 mg tablet	
cloZAPine ODT, tablets	yes
coenzyme (NF) Q10 100 mg capsule	

cyanocobalamin 1000 mcg tablet	
cyclobenzaprine 5 mg tablet	
cyproheptadine 4 mg tablet	yes
diazepam tablet	yes
diltiazem	
diphenhydrAMINE	yes
divalproex sod. tablet	yes
docusate sodium 100 mg capsule	
doxepin 25 mg capsule	
doxycycline 100 mg tablet	yes
escitalopram 10 mg tablet	yes
famotidine 20 mg tablet	yes
Fenofibrate tablets	
ferrous gluconate 324 mg tablet	
ferrous sulfate 325 mg tablet	
fexofenadine 60 mg tablet	
fish oil capsule	
fluconazole 150 mg tablet	yes
FLUoxetine capsule	yes
fluPHENAZine tablet	yes
fluvoxamine 50 mg tablet	
folic acid 1 mg tablet	
furosemide tablet	
gabapentin capsule	yes
glipizide X.L. tablet	
glucagon 1 mg inj. SDV	yes
glucosamine/chondroitin 500/400 mg capsu	
glucose 24 GM insta gel	yes
guaifENesin soln, tablet	
haloperidol	yes
hydrochlorothiazide 25 mg tablet	
hydrOXYzine tablet	yes
ibuprofen susp tablets	yes
insulin glargine 1000un/10mL inj MDV	yes
insulin lispro 1000 Units/10 mL inj. MDV	yes
lactase enzyme 9000 Unit tablet	yes
lactobacillus (NF) capsule	
lactulose 10 GM/15 mL oral soln. u/d	
lamoTRIGine tablet	yes
levETIRAcetam 500 mg tablet	
levofloxacin 500 mg tablet	yes

levothyroxine tablet	
Lidocaine patch	
lisinopril 10 mg tablet	
lithium capsule	yes
loperamide 2 mg capsule	yes
Loratadine	
LORazepam	yes
losartan 25 mg tablet	
loxapine capsule	yes
l-tryptophan (NF) 500 mg capsule	
Lurisdone tablets	yes
magnesium. tablet	
magnesium sulfate 454 GM	
meclizine 25 mg tablet	
melatonin tablet	
Meloxicam (NF) tablet	
metFORMIN	
Methocarbamol tablet	
metoclopramide 10 mg tablet	
metolazone 2.5 mg tablet	
metoprolol succinate tablet	
metoprolol tartrate tablet	
metroNIDAZOLE 250 mg tablet	yes
milk of magnesia 2400 mg/30 mL susp. u/d	
mirtazapine tablet	yes
multivitamin tablet	
Naloxone	yes
Naltrexone tablets	
naproxen tablet	yes
nicotine	yes
nitroglycerin 0.4 mg SL tablet/bottle	yes
nystatin 500,000 U/5mL oral susp 5mL u/d	yes
OLANZapine tablet odt,inj	yes
omeprazole 20 mg capsule	yes
ondansetron 4 mg ODT	Yes
Paliperidone tablets	yes
pantoprazole D.R. tablet	yes
PARoxetine tablet	yes
penicillin VK tablet	yes
perphenazine tablet	yes
phenazopyridine 100 mg tablet	yes

polyethylene glycol 3350 powder 17 GM	
potassium chloride 10 mEq tablet	yes
prazosin capsule	yes
predniSONE tablet	yes
pregabalin capsule	
promethazine 25 mg tablet	yes
propranolol tablet , ER capsule	
pseudoephedrine 30 mg tablet	
psyllium fiber powder packet 6 GM	
QUetiapine tablet	yes
riboflavin 100 mg tablet	
risperiDONE	yes
saccharomyces 250 mg capsule	
senna conc. 8.6 mg tablet	
sertraline tablet	yes
simethicone 80 mg tablet	
simvastatin tablet	
sulfa/trimeth 800/160 mg D.S. tablet	yes
tamsulosin 0.4 mg capsule	
thiamine 100 mg tablet	
thioridazine tablet	yes
topiramate tablet	yes
traMADol 50 mg tablet	yes
traZODone tablet	yes
trifluoperazine 5 mg tablet	yes
valACYclovir 500 mg tablet	
valproic acid capsule, elixir	yes
venlafaxine X.R. capsule	yes
verapamil	
vitamin D	
ziprasidone	yes
zolpidem tablet	yes