

River Valley Therapeutic Residence Policy and Procedure		
Resident Personal Property		
Effective: 4/26/2023	Revised:	Due to Review: 4/26/2025

POLICY

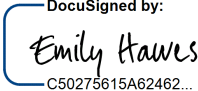
River Valley Therapeutic Residence (RVTR) staff shall work with residents on how best to protect their personal property when not in use.

PROCEDURE

Residents are encouraged to have items of importance or value locked in the RVTR safe. In addition to cash, the safe is for items of identification, credit cards, and jewelry. Computers, valuables, electronics, and restricted items must be kept in the locked storage areas.

Upon admission, and at any time that personal items are brought in or taken out of the facility by the resident, the items will be sorted as restricted or non-restricted and inventoried in the presence of the resident. The inventory list must then be signed by the resident and RVTR staff. If the resident refuses to sign or be present, two RVTR staff must sign the resident property list.

Items that do not need to be inventoried include food and personal hygiene items.

Approved by	Signature	Date
Emily Hawes Commissioner Vermont Department of Mental Health	 C50275615A62462...	4/26/2023