


River Valley Therapeutic Residence Policy and Procedure		
Resident Mail		
Effective: 4/26/2023	Revised:	Due to Review: 4/26/2025

POLICY

Residents at River Valley Therapeutic Residence (RVTR) have the right to conduct business by mail and are required to pay for their own postage.

PROCEDURE

Residents wanting to mail letters or packages shall give their mail to staff and staff must ensure that it has appropriate postage before placing in the outgoing mail tote.

Approved by	Signature	Date
Emily Hawes Commissioner Vermont Department of Mental Health	 <p>DocuSigned by: Emily Hawes C50275615A62462...</p>	4/26/2023