


River Valley Therapeutic Residence Policy and Procedure		
Resident Identification		
Effective: 4/25/2023	Revised:	Due to Review: 4/25/2025

POLICY

Residents at River Valley Therapeutic Residence (RVTR) have the right to personal privacy and to receive care in a safe setting. Accurate identification of residents is an important part of providing safe care.

PROCEDURE

1. Upon admission, or as soon as possible thereafter, all residents shall be photographed for resident identification purposes (and this shall be updated as needed).
2. The photograph needs to be an unobstructed view of resident (no sunglasses, masks, hats, etc.).
3. Written consent to be photographed is not required. Residents shall be informed that photographing is intended to enhance safety and provide appropriate care and treatment by ensuring the proper identification of each resident.
4. If a resident refuses a photograph upon admission, staff shall photograph the resident as soon as possible after admission.
5. Photographs shall be attached to the MAR (Medication Administration Record), TAR (Treatment Administration Record), Kardex, and the Elopement Form.

Approved by	Signature	Date
Emily Hawes Commissioner Vermont Department of Mental Health	 <p>DocuSigned by: Emily Hawes C50275615A62462...</p>	4/26/2023