

## Middlesex Therapeutic Community Residence Procedure

### Re-Ordering of Non-Cycle Medications


Replaced Version Dated: 04/25/2017

Effective Date: 08/23/2021

All PRN medications, controlled medications, and scheduled medications identified as NON-CYCLE will have to be re-ordered. This process will be completed twice a week on Mondays and Thursdays by the RN on the AM shift. When there are 8 or less doses of a non-cycle medication a refill request/reorder is submitted via the Framework Link online portal.

#### NOTES:

1. Some PRN medications have a high frequency and may need re-ordering when there are more than 8 doses remaining.
2. There are instances when there is a scheduled medication and a PRN medication of the same dose. In these cases, both scheduled medications and the PRN's are dispensed from the same card. These may also need re-ordering when there are more than 8 doses remaining.

Approved by	Signature	Date
<b>Emily Hawes, Commissioner, Department of Mental Health</b>		8/23/21