



State of Vermont

Department of Mental Health
280 State Drive, NOB 2 North
Waterbury, VT 05671-2010
<http://mentalhealth.vermont.gov/>

Agency of Human Services

[phone] 802-241-0090
[fax] 802-241-0100
[tty] 800-253-0191

Kelsey Stavseth Executive Director
Northeast Kingdom Human Services

VIA EMAIL ONLY

January 31, 2023

Dear Mr. Stavseth:

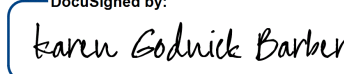
The Departments of Mental Health (DMH) and Disability, Aging, and Independent Living (DAIL) have reviewed your bid for Home and Community-Based Mental Health Urgent Care Services and are considering that your letter of intent for the proposed project. We have determined that your project does require you to go through the Certificate of Approval (COA) process as the capital expenditure threshold is \$1,500,000.00 and the annual operating expense threshold is \$500,000.00 and your Letter of Intent indicates both of your proposed expenditure amounts exceeding those thresholds.

Because the project is for those in need of crisis mental health services, pursuant to the Application Procedures and Instructions for Certificates of Approval language “[i]f the project involves services or structures only for people with developmental disabilities or people with mental illness, then only the approval of the respective commissioner for the relevant department is required,” DMH alone will need to approve your project. Please assure all future correspondence is directed to me.

The next step in the process is for you to complete and submit the application and required attachments. I would encourage you to be very thorough in your application so that we do not need to ask too many follow up questions.

Please feel free to contact me with any questions or concerns.

Best,

DocuSigned by:

334079014C9349A...
Karen Godnick Barber
General Counsel
Department of Mental Health

CC: Alison Krompf, DMH Deputy Commissioner
Shannon Thompson, DMH Finance Director
Samantha Sweet, DMH Director of Mental Health
Lee Dorf, DMH Director of Operations, Planning and Development

