

**MEETING MINUTES**  
**Act 264 Advisory Board/Children’s SPSC Joint Meeting**  
**December 17, 2021**

<b>Act 264 Advisory Board Meeting (9:30 – 10:00)</b>		
<b>Members present:</b> Alice Maynard, Cinn Smith, Doug Norford, Matt Wolf, Heather Freeman		
<b>Guests:</b> Laurie Mulhern (SPSC), Christina Thompson (DMH), Sarah Teel (Voices for Vermont’s Children), Joanne Crawford (DMH), Ward Nial (SPSC), Katie Smith (DMH), Stephen DeVoe (DMH)		
Agenda Items	Discussion Points	Decisions/Actions
Finalize Interagency SOC Recommendations	The group worked to finalize the System of Care Recommendations plan.	
<b>Public Comment:</b>		
<b>Joint Act 264 Advisory Board and State Program Standing Committee Meeting (10:00 – 11:05)</b>		
<b>Members present:</b> Alice Maynard, Cinn Smith, Doug Norford, Matt Wolf, Heather Freeman, Laurie Mulhern, Ward Nial		
<b>Guests:</b> Sarah Teel (Voices for VT’s Children), Katie Smith (DMH), Stephen DeVoe (DMH), Christina Thompson (DMH), Joanne Crawford (DMH), Cheryle Wilcox (DMH), Diane Bugbee (DAIL)		
Agenda Items	Discussion Points	Decisions/Actions
Steve DeVoe and Katie Smith – meet new DMH Quality Team Staff	Stephen DeVoe is the new Director of Quality and Accountability, and Katie Smith is the new Senior Auditor and Program Consultant at the Department of Mental Health (DMH). They attended the meeting to introduce themselves to the group.	
Finalize Questions for DMH	The group worked on questions for the DMH Commissioner, Emily Hawes who will be meeting with them in January. The group is hoping to meet with her for longer than one hour. Christina will check in with Commissioner Hawes about extending the time.	
IFS Update: Cheryle Wilcox and Diane Bugbee	<ul style="list-style-type: none"> <li>• Cheryle is continuing to work on the System of Care Plan, and it is on track to be complete by January.</li> <li>• There is COVID Support available. Counselors for folks to call, now through March.</li> <li>• The SAMSHA grant that has funded Peer Support has been extended to 2023.</li> <li>• A new Operations Director, Lee Dorf will be starting Monday at DMH.</li> <li>• There was an Interagency Community meeting last week. Cheryle will send out the notes to the group. They are working on kits for families with children arriving in the Emergency Department (ED).</li> </ul>	

	<ul style="list-style-type: none"> <li>• A couple of designated agencies have successfully hired new staff recently, and they will be doing outreach.</li> <li>• Doug provided an update on Mobile Response. Rutland is slowly working on hiring. There are times that response is limited due to staffing issues. The calls that they are receiving are appropriate for the purpose, so it seems to be working well.</li> <li>• The Local Interagency Team (LIT) Connection meetings have been very successful. Cheryle has sent out invites for the new year meetings.</li> <li>• A Request For Proposals (RFP) was sent out for Mobile Response across the State. Cheryle will make sure the group receives the information as it is received so that they can participate.</li> <li>• There is a new State Interagency Team (SIT) Co-Chair- Beth Sausville, Family First Prevention Services Director, DCF-Family Services. The new Co-Chair will be joining this meeting in February.</li> <li>• Agency of Human Services (AHS) Secretary Mike Smith is retiring. Current Deputy Secretary Jenny Samuelson has been appointed interim Secretary.</li> <li>• Andrea De La Bruere has been appointed the new Department of Vermont Health Access (DHVA) Commissioner.</li> </ul>	
Review November Meeting Minutes	The group reviewed the November meeting minutes. Alice had two minor suggestions on page 3. All members except Matt voted to approve the November minutes. Matt Wolf abstained from the vote.	
Discussion of public comment.	The group discussed how they would like to handle public comment during meetings. It was decided that an official public comment period should continue to be held at the end of each meeting, and public comments will be allowed throughout meetings as long as they remain within scope and respectful of time.	
Work on SOC Recommendations	The group finalized 2022 System of Care Plan Recommendations.	
Possible agenda item for future meeting.	Have a couple members keep an eye on the news for relevant articles to share with the group.	
<b>Public Comment:</b>	No public comment.	
<b>BREAK (11:33 – 11:45)</b>		
<b>State Program Standing Committee (11:45 – 12:40)</b>		
<b>Members present:</b> Cinn Smith, Ward Nial, Laurie Mulhern		
<b>Guests:</b> Christina Thompson (DMH), Joanne Crawford (DMH)		
<b>Agenda Items</b>	<b>Discussion Points</b>	<b>Decisions/Actions</b>

Review LCMHS designation materials and develop questions	The group reviewed the Lamoille County Mental Health Services designation materials and created questions for the meeting with the agency leaders.	
	Ward made a motion to end the meeting at 12:32.	
<b>Public Comment:</b>		