

VPCH Advisory Committee Meeting Minutes
November 27, 2017

Staff Present: Karen Barber, Emily Hawes, Scott Perry, Jeremy Smith, Heidi Gee, Stephanie Shaw

Public Present: Michael Sabourin

CEO Report (Karen Barber):

VPCH remains full at 25. 56% of our patients are forensic. The units have been fairly acute.

Have a draft of the Family and Visitor Guide, but decided to postpone discussion until Cathy Rickerby was present.

Have asked for staff input on Section 5 of Act 82 and have received some great testimonials we will include in the report.

Mandating is still an issue. While our goal is of course to hire permanent employees, we have made some changes to try and help until more staff are hired and to cover FMLA and Workers Comp. We added one nurse to the MHS mandate list to help spread the mandates. We also expanded one of our travel nurse contracts to include mental health specialists.

We have visited RRMC and plan to visit BR to see the other level 1 units. Goal it to be consistent in areas where it makes sense and learn from one another.

VOSHA: have received a response to our last proposal. Meeting with them on 11/28 for further discussions. Will be creating a safety council for staff to have a forum to discuss safety.

Public Comment: Will that be an overlap with Six Core Strategies?

No, really about giving staff a forum to discuss their concerns and their safety – a focus on them and not patient safety.

Safety Council will have a role in developing and changing policies and procedures relating to safety. To that end, the formal Policy Committee will end and a new standing

agenda item will be added to the Advisory Committee to discuss any changes. Consistent with what other hospitals do.

Public Comment: when lost certification, issues around policies and procedures.

Legal is always involved in VPCH policy and procedure drafting and will ensure compliance.

VPCH leadership will meet with VSEA leadership on 11/29 to discuss staff safety.

Operations (Heidi Gee):

Working on emergency preparedness.

Nursing (Stephanie Shaw):

Working on streamlining the hiring process to reduce timeline between someone applying and someone being on the floor. Have hired a few new employees this month.

Public Comment: do we track the % of travelers and is it going down?

Quality (Scott Perry and Jeremy Smith):

Review dashboard data and EIP graph.

Public Comment: could we add a data point of how many people are on court ordered meds?

Next Meeting:

January 29th at 1:30pm in Training Room B