

State of Vermont

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MEMORANDUM

To: DA Children's Mental Health Directors
DA Adult Outpatient Directors
Vermont Care Partners Quality & Compliance Committee

From: Reba Porter, DMH Senior Auditor and Program Consultant

Re: **Frequency of Individualized Plan of Care (IPC) Updates**

Date: April 14, 2017

Cc: Melissa Bailey, DMH Commissioner
Emma Harrigan, DMH Quality Director
Laurel Omland, DMH CAFU Operations Chief
Dillon Burns, Mental Health Services Director, Vermont Care Partners
Jennifer Rowell, DMH Executive Staff Assistant

This memo serves to request input from DMH Fee-For-Service programs in an effort to create a standard requirement for IPC updates.

We are in the final stages of revising the DMH Fee-For-Service Medicaid Manual with a plan to include an annual requirement for IPC updates. If you have a program practice that includes less than annual updates to IPCs we would like to hear from you so we can consider your practices in the decision making process.

Please email comments to AHS.DMHquality@vermont.gov with subject line "Annual IPC updates".

