

MEMORANDUM

To: Designated and Specialized Service Agencies
Chief Financial Officers
Compliance Officers
Billing Managers
Children's Mental Health Directors

From: Department of Mental Health
Shannon Thompson, Financial Director
Reba Porter, Senior Auditor and Program Consultant

Re: Billing for Applied Behavioral Analysis services

Date: September 13, 2016

It has been over a year since the authorization of a State Plan Amendment (SPA) allowing Applied Behavior Analysis (ABA) services to be billed through correct codes. Prior to the approval of the SPA, Designated Agencies (DA) were allowed to use interim service codes of Specialized Rehabilitation Services in order to provide ABA services. This memorandum reminds all DA's that the Department of Vermont Health Access (DVHA) and DMH require the use of correct coding for Medicaid funded ABA services. Documentation, including the treatment plan and the treatment notes, must reconcile the service with the billed service code. It is a probable audit finding when a billed service code and service do not correspond. Please ensure through DA internal compliance activities that documentation in a client service record matches the service billed.

Email or call Reba Porter with any questions at Rebecca.Porter@vermont.gov or (802) 241-0102

Cc: Charlie Biss, DMH Children and Family Unit Director of Community Mental Health
Laurel Omland, DMH Children and Family Unit Operations Director
Emma Harrigan, DMH Quality Director
Melissa Bailey, DMH Deputy Commissioner
Frank Reed, DMH Commissioner
Jennifer Rowell, DMH Executive Staff Assistant

