

**VPCH Policy Committee Meeting Minutes
May 2016**

Date: May 5, 2016	Time: 1430-1600	Minutes: S Perry
Attendance: S Sherbrook; D Mitchell; S Perry; H Gee; J Rothenberg; K Bushey		

TOPIC	RESULTS - ACTIONS PLANNED	PERSON RESPONSIBLE	DATE DUE
Recording Treatment Sessions Procedure	Procedure that had been archived during the flood period. Re-activated, updated and approved.	Scott	ASAP
Patient Death Procedure	Changed guidelines for which law enforcement organization to call at VPCH.	Scott	ASAP
Minor Surgical Procedures Procedure	New procedure. Approved	Scott	ASAP

Next meeting: 2:30-4:00 PM, Thursday, June 2, 2016