

**Meeting Minutes—ACT 264 Advisory Board/State Program Standing Committee (SPSC) for Child, Adolescent, and Family Mental Health Joint Meeting
Howard Center, 1138 Pine St., Burlington, Vermont — Feb. 24,2017**

ATTENDING: Jessica Bernard, Ron Bos-Lun, Betsy Cain, Alice Maynard, Doug Norford, John Pierce, Cinn Smith, and Kathy Holsopple

<u>Agenda Items</u>	<u>Discussion Points</u>	<u>Decisions/Actions</u>
Joint ACT264 Advisory Board & State Program Standing Committee Meeting (10:30-12:15)		
❖ Coordinated Service Plan (CSP) Concern	<ul style="list-style-type: none"> • Cinn brought two CSP concerns to the group about two school districts that cross over into a different designated agency’s (DA) catchment area. The schools had asked the DA for a CSP meeting. The DA resisted at first but when they came to the table, the DA clinician said it wasn’t a CSP/Act 264 meeting because DCF wasn’t at the table (the family is not involved w/DCF and it would be inappropriate to invite them). • The second issue with the CSP process is that the family didn’t know to invite Cinn, the family rep, to the meeting and the DA isn’t agreeing with the level of care that the family wants. Cheryle Bilodeau from IFS and the State Interagency Team (SIT) coordinator contributed that they will be addressing this with the Local Interagency Team (LIT) to help educate them about rules and rights. SIT and the Act 264 Advisory Board will continue to check in about it; and if things don’t improve, it will be addressed with the agency. 	<ul style="list-style-type: none"> • Cinn will update the Board next month.
❖ Review/Approve Minutes	<ul style="list-style-type: none"> • Alice will adjust Act 264 minutes and Jessica will adjust Joint and SPSC minutes and send to the group for approval. 	<ul style="list-style-type: none"> • Linda will send February minutes. • Jessica and Alice will edit January minutes and send to the group.
❖ Cheryle Bilodeau— Integrating Family Services (IFS) Update	<ul style="list-style-type: none"> • SIT will start tracking CSP referrals. • There have been no Medicaid Pathways meetings for the last 2 months and the next few that were scheduled have been canceled as well. There are a lot of unknowns about the future of Medicaid Pathways and there is no new information at this point. • A save-the-date for the LIT Extravaganza on October 20th from 9:30-3 went out, recently. • SIT members visited the Barre LIT on 2/14/17 and got to see its process in action. It was very family-centered and left the SIT members feeling confident about how things are being handled in that region. SIT wants to focus on more education. They’ve had requests for information from social workers for kids w/special health needs and the VT Coalition of Homeless & Runaway Youth Programs. • There was a fire drill and the group had to evacuate the building. Once back, Cheryle offered to send a list to the group of upcoming SIT visits to LITs, so members can join if they are free and interested. • IFS update: <ol style="list-style-type: none"> a) Funding is still being sorted out. There is still a commitment to reinvigorate Act 264. b) The Child and Adolescent Needs and Strengths (CANS) is a tool that teams in IFS regions use to map out strengths and goals so the treatment team can prioritize where the focus should be. It is completed every 6 months and includes the family’s perspective. Cheryle will send the tool to the group so they can see how it works. This tool is also being implemented by Behavior Interventionists across the state 	<ul style="list-style-type: none"> • Cheryle will send the SIT visit schedule. • Cheryle will send CANS tool. • Cinn will share PATHS tool.

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	<p>in all of the DAs. The goal is to have all clinical staff across the DAs use CANS in the near future. Cinn offered to share the PATHS tool, which sounds similar to CANS. CANS will help create measurable outcomes that can be shared with legislature and other applicable parties to show needs and strengths in communities in a straightforward way.</p> <p>c) There will be a letter going out to AHS leaders from SIT to encourage more support, funding, and training for parent reps, more funding from other departments (not just the Department of Mental Health), and highlight the importance of Act 264. The meeting minutes from SIT will be posted tomorrow and can give more detail on the ongoing conversation, if people would like to stay informed.</p>	
❖ Future meeting invitations and discussion of questions for Sec. Gobeille	<ul style="list-style-type: none"> • A list of future invitees was generated by the group for April-July. The group will invite Secretary Rebecca Holcomb (Agency of Education) to the April meeting, Commissioners Melissa Bailey (DMH) and Monica Hutt (Dept. of Aging & Independent Living) in May, Commissioner Ken Schatz (Dept. for Children & Families) for June, and Commissioner Dr. Mark Levine (VT Dept. of Health) for July. • A letter for Secretary Gobeille was drafted by the group. Jessica will send a draft to the group by email, and once approved, will send to the Secretary in advance of his attendance of the March meeting. 	<ul style="list-style-type: none"> • Jessica will edit and resend letter for group approval. • Send invites to proposed guests.
❖ Public Comment	<ul style="list-style-type: none"> • None. 	
Break (12:15-12:30)		
SPSC for Child, Adolescent, and Family Mental Health Meeting (12:30-2:00)		
❖ New Agency Review template	<ul style="list-style-type: none"> • The new template for Agency Review was shared with the group. There was discussion about how minimum standards results feed into the agency review which informs designation. Jessica hopes to bring the Agency Review report for LCMHS to the March meeting. • Kathy has two potential people interested in SPSC membership. 	
❖ Agency Review and Designation schedules	<ul style="list-style-type: none"> • The agency review and designation schedules were reviewed for the next 3 years. 	
❖ Mental Health Block Grant update	<ul style="list-style-type: none"> • The MHBG Council is being reconstituted by Judy Rosenstreich now that we have a new governor. The Council has a subcommittee working on drafting a charter to address governance guidelines. The group will also explore tactics for recruiting members and engagement in advocacy. 	
❖ Agenda Items for next meeting—Mar. 24, 2017	<ul style="list-style-type: none"> • Updates from Kathy, advocacy list of priorities. • Kathy would like the group to speak up when they hear the term “boarders” used to refer to people waiting in the ER for mental-health services. They are not boarding there; they are seeking support and services, and the word is offensive. Also, patients returning to the ER for support around their mental-health needs are said to be recidivists, which is a term used in the criminal-justice system and should not be applied to people seeking emergency services. Language is very important and this group can play a significant role in educating and helping people use appropriate language throughout the community. • Review Lamoille County Mental Health Services and Northeast Kingdom Human Services Agency Review Reports if they are ready. 	